

Minutes taken by: Manuel Greulich (SuSanA Secretariat), Sabrina Ohler (SuSanA Secretariat) and Annkathrin Tempel (SuSanA Secretariat)

Meeting called by: *SuSanA secretariat*

Meeting chaired by: *Arne Panesar (SuSanA Secretariat) and Madeleine Fogde (SEI)*

Participants:

| <b>Name (Organisation)</b>                  | <b>Function</b>               |
|---|-------------------------------|
| Ada Oko-Williams (WaterAid)                 | WG2 Lead                      |
| Andrea Nick (BGR)                           | WG11 Lead                     |
| Antonio Seoane Dominguez (GIZ)              | SuSanA secretariat (intern)   |
| Arne Panesar (GIZ)                          | SuSanA secretariat            |
| Arno Rosemarin (SEI)                        | Active member                 |
| Astrid Michels (GIZ)                        | WG3 lead                      |
| Bella Monse (GIZ)                           | Guest                         |
| Cecilia Rodrigues (GIZ)                     | SuSanA secretariat            |
| Dayanand Panse (Ecosan Services Foundation) | Active member                 |
| Diane Kellogg (Bentley University)          | Guest (BMGF grant consortium) |
| Doreen Mbalo (GIZ)                          | SuSanA secretariat            |
| Elisabeth Kvarnström                        | Guest                         |
| Elisabeth von Münch (Ostella)               | Active member                 |
| Graham Alabaster (UN-Habitat)               | Active member                 |
| Johannes Heeb (cewas)                       | Active member                 |
| Johnathan Parkinson (Oxfam)                 | WG2 Lead                      |
| Kim Andersson (SEI)                         | Active member                 |
| Manuel Greulich (GIZ)                       | SuSanA secretariat (intern)   |
| Madeleine Fogde (SEI)                       | Active member                 |
| Michael Kropac (cewas)                      | Active member                 |
| Patrick Bracken (AHT)                       | Guest                         |
| Prit Salian (i-san)                         | WG6 Lead                      |
| Roland Schertenleib (former Eawag)          | Active member                 |
| Ruth Miskelly (WaterAid)                    | Guest (BMGF grant consortium) |
| Sabrina Ohler (GIZ)                         | SuSanA Secretariat (intern)   |
| Stefan Reuter (BORDA)                       | WG 10 and WG 3 Lead           |
| Thilo Panzerbieter (GTO)                    | Active member                 |
| Thorsten Reckerzügl (BORDA)                 | Guest                         |
| Trevor Surridge (GIZ)                       | Active member                 |
| S.Vishwanath (Biome Trust)                  | Active member                 |

| Topic | Agenda Item   | To do / Deadline ( <i>Responsible</i> )   |
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| 1     | <p><b>Revised SuSanA “Vision Document”: Contribution of Sustainable Sanitation to the Agenda 2030 for Sustainable Development</b></p> <p>Outcomes of internal consultation phase:</p> <ul style="list-style-type: none"> <li>• Feedback from 13 core group members was received until 7<sup>th</sup> November 2016.</li> <li>• No controversial topics were identified.</li> </ul> <p>Main changes made to the “vision document”:</p> <ul style="list-style-type: none"> <li>• Title was changed into: “Contribution of Sustainable Sanitation to the Agenda 2030 for Sustainable Development”.</li> <li>• The important role which SuSanA plays in bringing together people from different sectors was highlighted.</li> </ul> <p>Further suggested changes to the “vision document”:</p> <ul style="list-style-type: none"> <li>• Include a reference about SDG17 (Collaboration)</li> <li>• Section “Objective and goals of SuSanA”: Combine bullet point 6.2 and 6.3</li> <li>• Mention all WGs in the “Vision document”</li> <li>• Revise Fig. 1 and Fig.2, as they look very similar</li> <li>• Do not include a reference about marked-based approaches in the “vision document”, but write a separate position paper on this topic or make a reference about it in the interlinkages document</li> <li>• Discuss SuSanA’s engagement with topics which are not mentioned in the SDGs like socio-cultural issues</li> </ul> <p><b>The draft “vision document” will be presented at the SuSanA Anniversary on 17<sup>th</sup> January 2017</b> and afterwards shared with all SuSanA members.</p> <p><b>First public consultation phase:</b> All SuSanA Members can send their comments and feedback to the Secretariat by 31<sup>st</sup> of March.</p> <p><b>Further discussions about the vision document shall take place at various events in 2017</b> e.g. FSM4, Arab Water Week, EcoSanLac</p> <p><b>The final “vision document” will be launched at the Stockholm World Water Week, in August 2017.</b></p> | <p>The SuSanA Secretariat will organise the first public consultation phase and invite feedback from all SuSanA members by 31<sup>st</sup> March 2017.</p> <p>The outcomes of the consultation phase will be presented at the next core group call in April 2017.</p> <p>The revised vision document can be found in the SuSanA library:<br/> <a href="http://www.susana.org/en/resources/library/details/2715">http://www.susana.org/en/resources/library/details/2715</a></p> |
| 2     | <p><b>Interlinkages Document I – Content and topics</b></p> <p>The “interlinkages document” outlines the contribution of sustainable sanitation to the achievement of the SDGs</p> <p>In this regard, the document also focuses on the opportunities</p>  |   |

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|   | <p>and challenges that arise for the SuSanA WGs.</p> <p>The following suggestions were made in the discussion:</p> <ul style="list-style-type: none"> <li>• An “action plan” to operationalize the “interlinkages document” could be developed as a next step.</li> <li>• SuSanA should not limit its focus on the SDGs/Agenda 2030. Regional and National Agendas like the Ngor Declaration should be considered as well.</li> <li>• International conflicts should be referenced in the document e.g. SDG16.</li> <li>• SuSanA’s contribution to end open defecation should be specified.</li> <li>• SuSanA could play a role in defining national standards and guidelines.</li> <li>• SuSanA should discuss the sustainability of CLTS.</li> </ul> <p>Chapter 4 of the interlinkages document will focus on “Comments from SuSanA on selected topics in the Agenda 2030 for Sustainable Development and spelling out more clearly how SuSanA aims to achieve its objectives”. It shall be developed in 2017. The following topics are proposed for Chapter 4:</p> <ol style="list-style-type: none"> <li><b>1) Definition for sanitation</b></li> <li><b>2) Sanitation and the SDGs</b> <ul style="list-style-type: none"> <li>• Clarifying the relation between targets 6.2 and 6.3</li> <li>• SuSanA and SDG 17 : Revitalize the global partnership for sustainable development</li> </ul> </li> <li><b>3) What does universality and “leave nobody behind” mean for SuSanA?</b></li> <li><b>4) How can SuSanA contribute to end open defecation in a sustainable way?</b></li> <li><b>5) Comparisons of service delivery cost recovery (Ouagadougou and El Alto as possible examples)</b></li> <li><b>6) Implications at local level for SuSanA?</b> <ul style="list-style-type: none"> <li>• E.g. Support for national and local guidelines</li> <li>• Supporting national sanitation policy</li> </ul> </li> <li><b>7) What is the potential of adopting a market based approach to sanitation service delivery?</b></li> </ol> |  |
| 3 | <p><b>Interlinkages Document II - Working Groups</b></p> <p>All core group members were asked to brainstorm future activities and topics of the WGs, in the light of the revised “vision document” and the Agenda 2030. Afterwards the topics were prioritized by the core group members.</p> <p>The list of suggested activities for each WG is provided in the <a href="#">Annex</a>.</p> <p>Discussion Points:</p> <ul style="list-style-type: none"> <li>• Many synergies between WG topics were identified</li> </ul>   | <p>The SuSanA Secretariat will inform WG leads about the lists of activities that were proposed by all participants of the core group meeting.</p> |

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|   | <p>and shall be realised</p> <ul style="list-style-type: none"> <li>• One need to be realistic about the number of activities the WGs can achieve</li> <li>• Duplications of efforts need to be avoided</li> <li>• WGs have become rather networks than WGs</li> <li>• Action plans for each WG could be developed, which could lead to additional funding</li> <li>• WG factsheets need to be revised</li> </ul>   |  |
| 4 | <p><b>Upcoming Events</b></p> <ul style="list-style-type: none"> <li>• Stockholm World Water Week, 2017: Theme is Wastewater. Several core group members are planning to submit proposals</li> <li>• 23rd SuSanA meeting takes place prior to FSM4 in Chennai, February 2017. SuSanA will have a booth at FSM4.</li> <li>• Arab Water Week will take place in March 2017 in Jordan. SuSanA will have a booth and launch the Regional Chapter MENA. The Arab version of the Eawag compendium on sanitation systems and technology will be launched as well.</li> </ul>   |  |
| 5 | <p><b>BMGF – SuSanA Grant</b></p> <p><b>Project Advisory Board:</b></p> <p>The Project Advisory Board (PAB) consists of 5 core group members, as well as representatives from the SuSanA Secretariat, SEI (project management), BMZ and BMGF.</p> <p>The 5 Core Group Representatives are:</p> <ul style="list-style-type: none"> <li>• Carol McCreary</li> <li>• Claudia Wendland</li> <li>• Prit Salian</li> <li>• Roland Schertenleib</li> <li>• Thilo Panzerbieter</li> </ul> <p>The main task of the PAB is to give advice to the project consortium.</p> <p>Participation in the PAB can rotate. More female representatives in the PAB are required. More representation from the Global South is required</p> |  |
|   | <p><b>Statistics on SuSanA</b></p> <p>SuSanA membership is growing rapidly. Activity on the platform, however, is not keeping pace and dropping.</p> <p>The activities under the BMGF grant aim to better understand user demand and needs of current SuSanA members and potential members.</p> <p>A UX study and a marketing study (including a</p>  |  |

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|  | <p>communication strategy as well as work plan) will be elaborated</p> <p>The following suggestions were made in the discussion:</p> <ul style="list-style-type: none"> <li>• Website statistics should be monitored more frequently (e.g. every month)</li> <li>• Social Media should be used more strategically to inform users about ongoing activities and engagement opportunities</li> <li>• A short survey, when people sign up, could help understanding the demands and interests of users</li> <li>• Documented stories of people that work together because of SuSanA could be used as a performance indicator of SuSanA</li> </ul>  |  |
|  | <p><b>Members of the BMGF grant consortium</b></p> <p>Grant Consortium Partners</p> <ul style="list-style-type: none"> <li>• Project Manager (SEI) based in Nairobi</li> <li>• SEI advisor, admin and controller</li> <li>• Project Assistant based at the SuSanA Secretariat (held by GIZ)</li> <li>• Ostella Consulting</li> <li>• Oxfam and WaterAid (Ada Oko-Williams, Jonathan Parkinson, Esther Shaylor, Ruth Miskelly)</li> <li>• Kellogg Consultants</li> <li>• Dotwerkstatt IT</li> </ul> <p>External consultants will carry out the following studies:</p> <ul style="list-style-type: none"> <li>• User Experience Study</li> <li>• Marketing Study</li> <li>• Organizational Study</li> </ul> <p>ToRs for consultancies will be released in the upcoming months.</p> <p>Until September 2017, the following activities have to be completed:</p> <ol style="list-style-type: none"> <li>1. User Experience Study Completed <ul style="list-style-type: none"> <li>• Website changes approved by PAB, then Core Group</li> <li>• Website changes implemented</li> </ul> </li> <li>2. Stakeholder Market Study Completed <ul style="list-style-type: none"> <li>• Communication Strategy Approved by PAB then Core Group</li> <li>• Implementation Plan Approved by PAB, then CG</li> </ul> </li> <li>3. Proposal for Year 2 &amp; 3 Budget and Major Activities</li> </ol> |  |

Note: Minutes from previous core group meetings are available here:  
<http://www.susana.org/en/about/governance-structure/susana-core-group>

## ANNEX: Ideas for Working Group Activities/Topics – Results from the Brainstorming Exercise

Core group members could suggest topics and activities for all 13 WGs and then “vote” for them by putting stickers next to the activities they consider most important.

### Working Group 1: Capacity Development

| Topic  | Votes |
|--|-------|
| How to communicate with and involve the "wastewater" sector on sustainable sanitation?                                       | 6     |
| Building capacities of businesses and entrepreneurs  | 3     |
| Vocational training  | 2     |
| Identify capacity gaps for different categories of SuSanA members/partners and developing work plans on how to address these | 2     |
| Strengthening civil society, particularly human rights and implications for practice   | 1     |
| WASH and Nutrition   | 1     |
| Consider different levels of capacity development (from the individual to institutional)                                     | 0     |

### Working Group 2: Market Development

| Topic   | Votes |
|---|-------|
| Sustainable, alternative financing mechanisms   | 7     |
| Link to WG Emergencis: Market assessments for humanitarian assistance                     | 4     |
| Including the informal market and building it's capacities                                | 4     |
| Stimulating the market through social cash transfers                                      | 3     |
| Subsidies and incentives  | 1     |
| What are the alternatives to the "Mobile phone" market paradigm                           | 1     |
| Institutionalisation of market strategies (i.e. public, private and civil society actors) | 0     |

### Working Group 3: Climate change

| Topic   | Votes |
|---|-------|
| Expand to address NRM, resource recovery and reuse - i.e. both direct and indirect climate change dimensions need to be addressed, e.g. substituting chemical fertilisers | 6     |
| Quantify greenhouse gas and increasing resilience   | 4     |
| Sanitation in water stressed contexts   | 3     |
| Bankability studies include the quantification of ecological and socio-economic benefits  | 2     |
| Scenario analyses for different sanitation options (Do Nothing: Do Something)   | 1     |
| Invite climate specialists and energy specialists to SuSanA meetings  | 1     |
| Access to green climate fund resources  | 1     |
| Paris Agreement   | 0     |
| Flood / Drought resilient sanitation systems  | 0     |
| Develop projects that are bankable and include adaptive and GHG reduction   | 0     |
| Mitigation: Emission of sanitation systems knowledge gap  | 0     |
| Energy efficiency of sanitation systems   | 0     |
| Synergy between energy and sanitation infrastructure  | 0     |

### Working Group 4: Systems

| Topic  | Votes |
|--|-------|
| Building for Climate Resilient communities   | 6     |
| Systematic use of the sanitation safety plan as a tool   | 4     |
| Take up the topic FSM and provide it with a "home" together with WG 6                          | 4     |
| Sanitation systems in higher income countries as showcase alternatives to conventional systems | 3     |
| Systems for rural sanitation   | 3     |

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| Strategising interinstitutional cooperation / Building templates   | 1 |
| Inclusion of gender dimension                                      | 1 |
| Considering institutions as an integral part of sanitation systems | 1 |
| Relation between target 6.2 and 6.3                                | 1 |
| Sanitary rather than sanitation                                    | 0 |

### Working Group 5: Food Security

| Topic   | Votes |
|---|-------|
| Connect with UN Global Committee on Food Security                     | 7     |
| Including farmers solution partners in wastewater / sludge management | 6     |
| International certification to promote safe reuse                     | 2     |
| Soil degradation  | 2     |
| Enhancing food production with direct nutrient recovery               | 0     |

### Working Group 6: Cities

| Topic  | Votes |
|--|-------|
| Wasterwater management   | 11    |
| Sanitation, drainage and solid waetr need to be tackled together in cities with exploding populations  | 10    |
| Facilitate / advocatemulti-stakeholde involvement and processes leading to progressively implementing policies/construction/services/benchmarks        | 3     |
| Be able to assisi / engage with: National bureau of standards; Professional associations; ... for sustainable policy formulation, norms and guidelines | 3     |
| Linking 6.2 and 6.3 in recycling   | 2     |
| Sustainability of CLTS in cities   | 1     |
| Urban sanitation policy  | 1     |

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| Comparison of systems and services provided by Sumaj Huasi in El Alto to the conventional system in relation to the sustainability criteria of SuSanA. The same for the community organisations in Ouagadougou compared to the conventional services. | 1 |
| Localising solutions for cities on ecological/social/governance situation   | 1 |
| WWTPa and energy recovery, constructed wetlands, lakes, recharge to manage city wastewater  | 0 |
| Connex with groundwater group to showcase best practices of benefits for groundwater  | 0 |
| Allow diversity of approaches (complementarity)   | 0 |
| Interlinkages between different infrastructure services   | 0 |
| Urban animals - zoonoses connection   | 0 |
| FSM market development to deal with exploding sanitation demand in cities   | 0 |

### Working Group 7: Schools and gender

| Topic   | Votes |
|---|-------|
| Strong links to education sector  | 7     |
| Sustainable sanitation school standards                                   | 4     |
| This is where you can make a sustainable paradigm shift in one generation | 2     |
| Overarching topic: behaviour change awareness                             | 2     |
| Menstrual hygiene management for the poorest                              | 2     |
| Schools as water and sanitation literacy centres                          | 0     |
| Real intersectoral work: WASH, education, health, governance              | 0     |
| Systems approach schoolable   | 0     |
| Skills development  | 0     |

### Working Group 8: Emergencies

| Topic  | Votes |
|--|-------|
| Disaster risk reduction, preparedness, resilience  | 6     |
| Transition Phase: Between emergency and development - what approaches do we focus on for sustainable sanitation in this phase? Can we apply CLTS or similar with adaptations or are new approaches needed? | 6     |
| Outside camp solutions: How to support host communities?   | 3     |
| A focus on meeting the sanitation needs of vulnerable groups from the 1st stage of the emergency response (not putting these needs as a second priority)   | 2     |
| Including drought as an emergency  | 2     |
| How to have sustainability considered in emergencies where it is known that the emergency may remain for a long time - e.g. major refugee camps  | 1     |
| Ensuring safe infrastructure in emergencies  | 0     |
| Provision of low-cost sewerage   | 0     |
| Flood / Drought resilient sanitation systems   | 0     |
| Collaboration on prevention strategies   | 0     |

### Working Group 9: Public awareness

| Topic   | Votes |
|---|-------|
| How can we make agenda 2030 more relevant to the general public?                              | 7     |
| Positioning sustainable sanitation to other sectors   | 5     |
| Use of wikipedia to pull in "the public"  | 5     |
| Better use of public pressure to influence governments to provide sanitation as a human right | 3     |
| Show measurable impact and results to attract funding   | 3     |

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| Aligning message through the institutions in country that have the mandate for sanitation                                      | 2 |
| Supporting local media based local language young media people   | 1 |
| Improve SuSanA communication with the broader public   | 1 |
| Collect and show best practices from the global north  | 1 |
| Think about why people seem unaware in the first place (given the huge amount of awareness raising that has gone on for years) | 0 |
| Believe in science evidence - we need to be aggressive   | 0 |
| Need to listen to each other   | 0 |
| Integrated sanitation systems (sanitation/soilid waste/ drainage)  | 0 |

#### Working Group 10: O&M, Sustainable services

| Topic  | Votes |
|--|-------|
| Including the informal sector  | 7     |
| Costing of O&M for sustainable services  | 4     |
| Ensuring public institutions mandated with O&M have budget lines and actions plans         | 3     |
| Ensure professional  | 3     |
| Role of the private sector in fighting crisis is important                                 | 2     |
| Advise / engage with national standard institutes: Set benchmarks / feature good standards | 2     |

#### Working Group 11: Groundwater

| Topic  | Votes |
|--|-------|
| Bring in soil people (2017 is Year of Hortisol / Garden Soil)                          | 5     |
| Building groundwater/sanitation literally  | 4     |
| Open for exchange of co-lead and/or involving someone from practice / outside academia | 2     |
| AMR  | 2     |

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| High water table with a low income settlement on top - how to protect groundwater? | 1 |
| Water Scarcity   | 0 |

### Working Group 12: WASH and Nutrition

| Topic  | Votes |
|--|-------|
| Support growing cooperation between global platforms / scaling up nutrition and sanitation and water for all / Together with Emergency Nutrition Network | 6     |
| Capacity development (link to WG 1)  | 2     |
| Targeting fluoride/arsenic (night blindness prone areas with specific nutrition supplements/knowledge)   | 2     |
| Advocacy messages  | 0     |

### Working Group 13: Behaviour Change

| Topic  | Votes |
|--|-------|
| How to support institutional behaviour change?   | 6     |
| Cross-cutting topic for all other groups   | 5     |
| Behaviour change also within institutions - how to get utilities to consider alternatives to service delivery? | 4     |
| Curriculum for behaviour change for politicians/bureaucrats  | 2     |
| Nudging for individual change  | 1     |